

Job Title: Code Officer
Job Location: Blanco, Texas 78606
Supervisor: Police Chief
Job Type: Part-Time
Starting Pay: \$14.00/hr

Job Description:

The Code Officer must work with citizens to solve problems and resolve issues while protecting property and personal rights and freedoms. More specifically, the Code Officer performs a variety of duties related to the City's code compliance program.

Essential Duties:

- *Receives, records, and investigates complaints regarding violations of municipal codes, ordinances, standards, and health and safety regulations.
- *Documents violations by securing photographs and other pertinent data.
- *Examines existing buildings, structures and premises in the city to ensure that all building, zoning, nuisance and other codes and ordinances are followed.
- *Examines abandoned vehicles to ensure safety to public and abates vehicles in violation of the Junked Vehicle Ordinance.
- *Examines premises to ensure safety to life and property from fire and other hazards by abatement of weeds, grass, litter, abandoned building materials or appliances, junk yards, etc.

The City of Blanco, Texas is an equal opportunity employer, seeking to strengthen its staff with a broad range of candidates.

Job Requirements:

Required Minimum Qualifications:
Graduation from High School or Equivalent
Must have valid Texas Driver's License
Must undergo a background check.