

WATER SERVICE DISCONNECTION/TRANSFER FORM

**DISCONNECT DATE:** \_\_\_\_\_

FILE# \_\_\_\_\_

ACCT# \_\_\_\_\_

**NAME:** \_\_\_\_\_

**DISCONNECT ADDRESS:** \_\_\_\_\_ **ACCT#** \_\_\_\_\_

**FORWARDING ADDRESS:** \_\_\_\_\_

METER #: \_\_\_\_\_ SEQUENCE #: \_\_\_\_\_ RATE CODE: \_\_\_\_\_

METER READING: \_\_\_\_\_ METER READER: \_\_\_\_\_

PRORATED DAYS: \_\_\_\_\_

DEPOSIT AMOUNT: \_\_\_\_\_ LOCKED METER: YES / NO (CIRCLE ONE)

**SIGNATURE OF ACCOUNT HOLDER:** \_\_\_\_\_

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**TRANSFER DATE:** \_\_\_\_\_ **TRANSFER TO ADDRESS** \_\_\_\_\_

FILE# \_\_\_\_\_ ACCOUNT# \_\_\_\_\_ ROUTE# \_\_\_\_\_ RATECODE# \_\_\_\_\_

TRANSFER FEE: \_\_\_\_\_ DEPOSIT AMOUNT TRANSFERRED: \_\_\_\_\_

BAL FORWARD \_\_\_\_\_ METER#: \_\_\_\_\_ SEQUENCE#: \_\_\_\_\_

METER READING: \_\_\_\_\_ METER READER: \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_